Dear Parents/Guardians,

We are very excited to offer your child the opportunity to check out technology items from the library as instructional tools. Please read the rules below and sign the permission slip.

**Driscoll items available for checkout and their replacement costs:**
On the form below, please list which of the following items your child is permitted to check out:

- **Nook** with Case - $110
- **MP3 Player** (in pouch) - $37
- **iPad Mini**, in case - $385

*IPads will be checked out for IN LIBRARY USE ONLY

**Checkout Rules**
- The student will be responsible for taking care of the equipment.
  - Treat items like a piece of glass. They will break if mistreated.
  - Do not expose technology devices to extreme temperatures.
  - Keep all foods and liquids away from devices
  - Keep devices in a safe and secure place at all times
- The student will return the equipment by the due date.
- The student will not alter the content on any technology device in any way, including deleting or uploading files/apps to the device, or syncing it to any computer without permission.
- The student will not loan the borrowed device to others.
- North East ISD reserves the right to review and delete the contents of the device(s) at any time. The equipment remains the property of NEISD and is on loan to the student.
- Students will be held accountable for any material loaded onto a device other than the content loaded by school personnel.
- Students must follow the AUP (Acceptable Use Policy) when using borrowed technology devices.

Failure to abide by these rules will result in the student’s loss of privileges and may result in disciplinary action. Privileges can be restored at the librarian’s discretion.

**If a student fails to turn in the equipment by the due date, it will be considered lost or stolen and the campus will file a police report with the NEISD police. The student is financially responsible for the replacement of any lost, stolen, or damaged technology.**

My child and I have discussed this agreement and agree to abide by these rules. The librarian will contact the parent via phone or email to confirm receipt of this form and parental agreement to the rules stated above.

Student name: ___________________________ Grade: _____ Student ID ___________________________

Student signature: ___________________________ Student Phone Number: ___________________________

Parent name: ___________________________ Parent Phone Number: ___________________________

Parent signature: ___________________________ Parent Email: ___________________________

Date: __________ List item(s) permitted to borrow ________________________________