Adding the Copier as Your Printer

1. Add a network, wireless or bluetooth printer
2. Click “The Printer that I want isn’t listed”
3. Select a shared printer by name:
   a. This name: `\roiprintman2\MyQueue`
4. Click Next
5. Click Finish

Printing to the Copier

1. When you print, make sure you select the “roiprintman2\MyQueue (this is the copier) as the printer you want to complete the job
2. When you go to the printer, scan your badge or enter your credentials
3. On the main screen of the copier, you should see Roi Pull Printer, touch that and you should see your print jobs in queue.
4. Select the one you want and it should start